

AACA 2007 ANNUAL MEETING

LAS VEGAS



Exhibitor Information & Registration Form

Terms, Conditions & General Rules

Application Deadline and Fees—Applications for exhibit space are considered on a first-come, first serve basis. Given limited space in the exhibit area, it is recommended that your organization submit the completed application form as soon as possible. The deadline for receipt of the application as full payment is 5:00 pm EST, June 1, 2007. Rates will increase \$250 for all applications postmarked after June 1, 2007. Exhibit space is assigned by AACA in the order that signed contracts and payments are received.

Cancellations or Reductions—Cancellation requests must be received in writing no later than May 15, 2007 and are subject to a \$250 cancellation fee per booth. There are no refunds for reduction or cancellation after June 1, 2007.

Electrical Connections and Internet—Arrangements for electricity or Internet access must be made directly with the conference hotel. Details for these arrangements will be sent to the official contact person.

Exhibit Booth Representation—A company representative must be at the display at all times when the exhibit hall is open. The rate for additional representatives not included in the original registration will be \$325. All company representatives must be pre-registered.

Liability—Each exhibitor agrees to protect, save and hold Green Valley Ranch Hotel, AACA and all agents and employees thereof (hereinafter collectively called "Indemnities") forever harmless for any damages or charges imposed for violations of any law or ordinance, whether occasioned by the negligence of the Exhibitor or those holding under the Exhibitor, and further, Exhibitor shall at all times protect, defend, indemnify, save and hold harmless the indemnities against and from any and all losses, costs, damages, liability, or expenses (including attorney's fees) arising from or by reason of any accident or bodily injury or other occurrence to any person or persons, including Exhibitor, its agents, employees and business invites, which arises from or out of the exhibition premises, the hotel or any part thereof.

Shipping—All exhibitors are asked to make individual arrangements for shipping / handling. Details for shipping will be sent to the official contact person.

Non-Educational Activities—Exhibitor sponsored dinner, receptions, entertainment activities and/or meetings may not be scheduled in direct conflict with any scheduled sessions. Requests for space must be approved by AACA prior to contacting the Hotel.

Sound Devices / Noise Level—The noise level from any product demonstration or sound system must be kept to a minimum, not to interfere with other exhibits.

Subletting or Sharing of Space—No subletting or sharing of booth space is permitted.

Conference Hotel—Green Valley Ranch Resort & Spa, Henderson, NV

In addition to exhibiting at the meeting, all registered exhibitors are given a banquet ticket and welcome to all other activities including the reception.

Setup time for displays will be Sunday, June 17, 2007 and breakdown on Wednesday, June 20, 2007. Specific times and details will be confirmed by email by June 1, 2007. Please refer to the AACA Conference website for update program information. <http://2007aaca.tunv.net/>

Application

Organization _____

Address _____

City State Zip _____

Exhibit Booth Participants (\$325 each add'l)

1. _____ Title: _____

2. _____ Title: _____

Agreement: We hereby submit application for exhibit space at the 24th annual AACA meeting. We agree to abide by the terms and conditions set forth under terms, conditions & general rules.

Name: _____

Signature: _____

Method of Payment: Check Credit Card (Master Card / Visa) Amount: _____

Exhibit Fee: _____

Card #: _____ Expires: _____

Add'l Registrants @
\$325 Each: _____

10' x 10' Exhibit Display:

Single Table Display—\$1,250

Double Table Display—\$2,500

Total Fees: _____

Complete and sign this form and return with full payment to AACA, One Crested Butte Huntington, WV 25705
Fax to (304) 733 6203